



# TOTS AND SCHOLARS NURSERY AND PRE-SCHOOL



## NEWSLETTER

### DECEMBER 2023

## Dates for your calendar

- **4th December** - Santa's Workshop/Xmas Concert - Shenley Caterpillar Room @ 10am-11:30am
- **5th December** - Xmas Concert - Shenley Butterfly Room @ 10am-12pm
- **11th December** - TAS Photo Day - Elstree Caterpillar Room
- **12th December** - TAS Photo Day - Sullivan Way
- **13th December** - TAS Photo Day - Shenley
- **13th December** - Santa's Workshop/Xmas Concert - Elstree Caterpillar Room @ 10am-11:30am
- **14th December** - Xmas Concert - Sullivan Way @ 10am-12pm
- **15th December** - Hanukkah celebration
- **20th December** - Christmas Jumper Day
- **22nd December** - Last day of nursery for Christmas Holidays - All settings close @ 3:30pm
- **3rd January 2024** - First day back to Nursery

## Safeguarding at TAS

One of the ways in which we make sure your child is safe is by implementing our responsibility to take all necessary steps to ensure the safety and welfare of all the children in our care in line with the procedures laid out by our local Safeguarding Partnership ("LSP").

**TAS Designated Safeguarding Lead is Vanda and secondary is Demi.**

During the day you can reach them on the nursery landline and out of hours in case of an emergency you can reach Demi on 07501218646. **In an emergency, contact the Police Child Abuse Investigation Team or dial 999.** Police Child Abuse Investigation Team 020 8733 5070.

## Reminders for parents

- **Please ensure you are sending sufficient nappies and wipes for your child.**
- Can we kindly remind you that if a child gets sick during nursery hours please make arrangements to collect them as soon as possible.
- Please make sure your child has **spare labelled clothes** at all times.
- **Labelling** - All children's spare clothing and school uniform **MUST** be labelled, to avoid confusion in the cloakroom.
- **Please like and follow our Facebook!** You can find us by searching @totsandscholarsnursery
- **Show and Tell Days! Every Wednesday** your child can bring a toy from home. Please ensure toys are labelled as children will be encouraged to take turns and share them.

Dear TAS parents and carers,

We are ready for another fantASTic month of learning, exploring and discovering! As we have now entered the colder season, may we please kindly ask that you bring in coats/jackets for your little ones (labelled). In the month of December, we have a few events across our settings. Please do add the following dates to your diary:

## EVENTS FOR THE MONTH

### Christmas Concerts

We can't quite believe that we are approaching the end of another year. As you know, we like to end the year with a bang and we are excited for our TAS Christmas concerts this month. Our Butterflies & Bumble Bees will be putting on a show for parents to enjoy, whilst our little Caterpillars will have a mini concert followed by getting stuck into Santa's workshop. Could we please request that your little ones wear a green dress/top with black bottoms/leggings/tights together with a Santa Claus Christmas hat, as this will be a part of our theme for the concert. May we please kindly ask parents to confirm your attendance with the setting manager. Please see below the following times and dates for each setting/room:

**Shenley:**

- **Caterpillar Room** - 4th Dec @ 10am-11:30am
- **Butterfly Room** - 5th Dec @ 10am-12pm

**Elstree:**

- **Caterpillar Room** - 13th Dec @ 10am-11:30am

**Sullivan Way:**

- **Bumble Bee & Butterfly Room** - 10am-12pm

### TAS Photo Day 📷

We are delighted to be holding another TAS Photo Day for our children across all of our settings. After receiving some feedback from our photographer and parents, we have decided to have a neutral theme this year. Please see below times and dates for the settings:

- **Elstree** - 11th December from 9:30am
- **Sullivan Way** - 12th December from 9:30am
- **Shenley** - 13th December from 9:30am

Children in the Bumble Bee & Butterfly Room will be required to wear their uniform as usual. For those with siblings at both Elstree & Sullivan Way, your little ones will be able to have a sibling picture taken together at the Elstree setting on **11th December**. Please can you bring the eldest child to the synagogue when you drop off your little caterpillars and we will ensure they have a picture taken together and individual too. Our staff will walk the children back to Sullivan Way.

If your little one isn't usually in on Photo Day, they are welcome to join for their TAS photo @ 9:30am. We will collect your little one from the gate and to avoid disruptions, we would kindly ask if you could wait in the carpark (we will ensure to provide you with a hot tea or coffee whilst you wait for your little ones).

### Hanukkah Celebration 🕯️

The children will have the opportunity to celebrate the festival of light as well as creating cards to send to their family and loved ones. We will be celebrating this special holiday on **15th December**. Please do let us know if you would like to come to the setting to read a story or carry out an activity with the children.



## FIRST AID & MEDICATION

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All staff at Tots and Scholars are trained. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

- To identify the first aid needs of the setting
- To ensure that first aid provision is available at all times when people are on premises, and also off the premises whilst on School trips
- To appoint the appropriate number of suitably trained people as First Aiders and Appointed Persons to meet the needs of the School and to maintain current qualifications for those people
- To ensure that within the Early Years Foundation Stage (EYFS) at least one person with a current paediatric first aid certificate is on the premises at all times when children are present and accompanies children on outings. The course content will cover that required for St John Ambulance or Red Cross paediatric first aid training, and be renewed every three years.
- To provide relevant training and ensure monitoring of training needs
- To provide sufficient and appropriate resources and facilities
- To inform staff and parents of the Setting's first aid arrangements
- To keep accident records and to report to the HSE as required under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR)

We ensure that suitable accommodation is provided in order to cater for the medical and therapy needs of children. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

# PROCEDURES

# POLICIES

## CHRISTMAS ACTIVITIES IN DECEMBER

Decorating our Christmas Tree

Decorating our Post Box

Christmas/Hanukkah Story Day

Christmas card making

Decorate our very own Snowman

Creating Christmas wreaths

Hanukkah celebrations

Making and decorating Christmas hats

Christmas disco

Making gingerbread men

Christmas carol singing

*Thank you and have a wonderful month ahead!*

